

SHORELINE TOWERS

ENTRY PERMIT

Per the Rules & Regulations of Shoreline Towers:

- 1) This entry permit does not provide for duplicate key sign out, duplicate keys are kept on file in the on-site office and shall be accessed by owners for emergencies only. (***Realtors are the exception. See below for instructions.***)
- 2) This entry permit will be valid for no more than 30 days.
- 3) Residents are responsible for providing keys to their guests. The door staff will not hold keys/packages for pick up.

In my absence, this will serve to authorize **SHORELINE TOWERS CONDOMINIUM** to permit the following person(s) into the building on the following date(s) per my previous arrangements made with them:

Name

Name

From _____ to _____.

Shoreline resident's printed name

*** Realtors may not complete this form, only Management can do so. If you are a Realtor, the on-site management office must be provided a copy of listing agreement prior to requesting this form. Office email is akiraga@lmsnet.com. Upon receiving the listing agreement, Management will complete this form and provide to the door station. Realtors will provide photo ID to door staff as deposit when using duplicate keys. ***

Shoreline resident's signature	Unit #	Date submitted
.....		

Guest's printed name _____ Guest's signature _____

Time entered _____ Time out _____

Guest's printed name _____ Guest's signature _____

Time entered _____ Time out _____